

**NOTICE OF SUSPENSION**

School: \_\_\_\_\_ Student: \_\_\_\_\_ Incident Date: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ B.D.: \_\_\_\_\_ Grade: \_\_\_\_\_  
 Suspended from: \_\_\_\_\_ to \_\_\_\_\_ May return: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Ethnicity: [ ] Hispanic(1); [ ] Caucasian(2); [ ] Black(3); [ ] Asian(4); [ ] Native American(5); [ ] Pacific Islander(6) No. School Days Suspended: \_\_\_\_\_  
 Male: [ ] Female: [ ]

**MANDATORY RECOMMENDATION FOR EXPULSION**

is required by Ed. Code Section 48915 (c) for the following offenses:

- c.1 Sale, possession or furnishing of a firearm
- c.2 Brandishing a knife at another person
- c.3 Selling a controlled substance
- c.4 Sexual assault or sexual battery

[ ] Parent conference requested: please contact school for a date and time.

Phone number to call: \_\_\_\_\_

[ ] Parent conference has been scheduled for: \_\_\_\_\_

[ ] Parent conference was held: \_\_\_\_\_

**REASON FOR SUSPENSION** under Ed Code Section 48900:

**a.1 Fighting**

- [ ] Mutual Combat
- [ ] Attempted/Threatened injury

**e. Robbery/Extortion**

- [ ] Robbery
- [ ] Extortion

**l. Received Stolen Property**

- [ ] Knowingly received stolen school/ private property

**a.2 Battery**

- [ ] Willful use of force
- [ ] Caused injury
- [ ] Caused injury requiring medical attention

**f. Damage to school/private property**

- [ ] Attempted to cause damage
- [ ] Caused damage

**m. Imitation firearm**

- [ ] Possession
- [ ] Used in threatening manner

**b. Possession of Weapon**

- [ ] Firearm
- [ ] Knife
- [ ] Explosive
- [ ] Dangerous Object
- [ ] Brandished Weapon
- [ ] Sold or otherwise furnished

**g. Stealing school/private property**

- [ ] Attempted to steal
- [ ] Stole

**n. Sexual Assault/Battery**

- [ ] Committed or attempted to commit sexual assault and/or a battery

**c. Alcohol/intoxicant/controlled substance**

- [ ] Possessed
- [ ] Furnished
- [ ] Under the influence
- [ ] Selling

**h. Tobacco**

- [ ] Use/possession

**o. Harassed Witness**

- [ ] Harassed, threatened, or intimidated a witness in a school disciplinary matter

**d. Look alike controlled substance**

- [ ] Delivered or furnished
- [ ] Sold

**i. Obscenity or habitual profanity**

- [ ] Committed an obscene act
- [ ] Habitual Profanity/Vulgarity

**.2 [ ] Sexual Harassment (Grades 4-12)**

**j. Unlawful drug paraphernalia**

- [ ] Possession
- [ ] Offered, arranged, negotiated sale

**.3 [ ] Attempted threatened, caused Hate Violence (Grades 4-12)**

**k. Disruption/insubordination**

- [ ] Disruption of school activity
- [ ] Defiance of valid school authority

**c.4 [ ] Created intimidating or hostile environment (Grades 4-12)**

**.7 [ ] Made a terrorist threat**

Additional Comments: \_\_\_\_\_

**Statement of Rights:** In accordance with the 48900 series of the Education Code, the following rights are guaranteed: (1) the pupil or parent may require a meeting with the Superintendent or the Superintendent's designee; (2) the parent of a minor under 18 may have access to the pupil's records or an 18 year old student may have access to review his or her own records; (3) State law requires a parent or guardian to respond without delay to a school official's request for a conference regarding the pupil's behavior; (4) reinstatement of a suspended pupil shall not be contingent upon attendance by the pupil's parent or guardian at a conference; and (5) the teacher of any class from which a pupil is suspended may require the suspended pupil to complete any assignments and tests missed during the suspension.

While under suspension, the child is the responsibility of the parents or guardians and is **not to attend or participate** in any activities sponsored by the school no matter when or where such activity (athletic contest, school dance, etc.) may be held. Neither is suspended student to enter or loiter around any school grounds. Suspended student is to be under parent/guardian direct supervision for the course of the suspension.

Informal conference was held with student: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Those present were: \_\_\_\_\_

Suspensions are used to encourage positive student behavior and establish a school climate, which promotes learning. If you feel that school staff may be of further assistance in any way, or you would like to speak with a staff member, call to make an appointment

**\*Suspension may be reduced with attendance at FLASH.**

Signature of School Official \_\_\_\_\_ Date \_\_\_\_\_

Signature of School Official \_\_\_\_\_ Date \_\_\_\_\_

Administrator's Clerical processing Instructions:  
 [ ] Teacher's Right to Know: Clerk's Initial: \_\_\_\_\_ Date: \_\_\_\_\_



CSSA Report Number: \_\_\_\_\_ Clerk's Initials: \_\_\_\_\_ Date: \_\_\_\_\_  
 [ ] No Crime Report Needed [ ] Special Ed

See attached list of Ed Code Violations

Revised: 11/2002 Distribute original to Parent - Copies to: Superintendent - Student - School - Teacher