

## **INTERDISTRICT ATTENDANCE AGREEMENTS**

The District of residence shall be responsible, provided there is a current Individual Education Plan (IEP) approved by the District of residence, for transferring a portion of the special education unit rate and for paying any deficits passed on by the State to the district of attendance due to inadequate State funding.

We have a number of special education students presently enrolled in the MHUSD who are under an approved interdistrict attendance agreement from their district of residence.

We also have a small number of students whose parent/guardian have not followed this process by initially receiving approval from their district of residence and then, having this form forwarded to our department for approval or denial.

When a student is suspected of residing in another district, please contact the Student Services Department to check if there is a current approved interdistrict attendance agreement on file. Also, please communicate your suspicions to the Special Education Department so that we can collaborate on this issue.

If Student Services does not have a current approved interdistrict attendance agreement on file, then you need to request that they make a home visit to verify residency.

When there is a case of a parent/guardian who had resided in the MHUSD district and you have become aware of the family having moved out of the district, please contact Student Services and Special Education. Again, request that Student Services make a home visit to verify local residence. Occasionally, in these cases the parent/guardian will claim a local address despite the fact that staff at your school site is aware that the student resides out of our school district.

The decision to disenroll a special education student is arrived at in collaboration between the school site, Student Services, and Special Education. If after thorough research by the school site and Student Services, it is determined that the student is not residing in the MHUSD and does not have a current interdistrict attendance agreement, the school site needs to notify our department. After agreement between the school site, Student Services, and Special Education, the school site may disenroll the student.

The school site needs to conduct a conference with the parent, informing them of this decision. The school site needs to inform the Special Education Department of this decision so that they may mail a formal letter to the parent/guardian reaffirming the decision to de-enroll. The parent/guardian needs to be informed of their right to apply to their district of residence for approval of an interdistrict attendance agreement. Further, they need to be informed that approval of this document by their district of residence does not constitute the basis for reenrolling their child in the MHUSD. The document must be forwarded by their district of residence to our department for approval or denial.

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Approval and denial of interdistrict attendance agreements are determined on a case-by-case basis, utilizing student attendance, behavior, and cost (available space) in the MHUSD as criteria. Student achievement may not be used as criteria for approval or denial of an interdistrict attendance agreement. This would be cause for a claim of discrimination.

The above procedures also apply to identify Section 504 students.