



Department of Facilities Morgan Hill Unified School District
 15600 Concord Circle, Morgan Hill, CA 95037 (408) 201-6090 (fax) 776-0175

**MORGAN HILL UNIFIED SCHOOL DISTRICT
 VOLUNTEER PROJECT PROPOSAL**

I. Information

The person named below requests permission to volunteer to help in the following project(s):

Name/Volunteer _____
 Project _____

School site _____ Group Name _____

Phone Nos. Home: _____ Work: _____

Proposed date _____ Time: From _____ To _____

Estimated participants/attendance _____ Estimated number of volunteers _____

PROJECT DESCRIPTION			
Grounds	<input type="checkbox"/> Clean up (outside)	<input type="checkbox"/> Planting	<input type="checkbox"/> Landscaping
Maintenance	<input type="checkbox"/> Clean up (inside)	<input type="checkbox"/> Painting	<input type="checkbox"/> Carpentry
I understand the following equipment will be used: _____			

I have attended the safety training related to this activity

For District use only

School Principal _____ Date reviewed _____ approve deny

Volunteer Safety Training Date _____ Trainer _____

Facilities Department:

Director _____ Date reviewed _____ approve deny

Supervisor _____ Date reviewed _____ approve deny

Food Service Department:

Director _____ Date reviewed _____ approve deny

Remarks _____

Human Resources _____ Date _____

SEIU acknowledgment _____ Date _____

**CONSENT and GENERAL RELEASE OF LIABILITY & SEXUAL HARASSMENT
POLICY**

2. Liability

By signing this Consent and General Release of Liability you are knowingly and voluntarily agreeing to assume the risks of participating in the activity of:

Date: _____

You are knowingly and voluntarily releasing from all liability the Morgan Hill Unified School District, its officers, employees, representatives and agents and the State of California harmless from any and all liability or claims which may relate in any way to your participation in this activity or event whether the claim exists now or in the future, whether based on tort, including negligent or intentional, contact, statute, or other theory, including compensatory and punitive damage claims

You are waiving all rights under California Civil Code section 1542, which states:

“As general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of execution of the release, which if known by him must have materially affected his settlement with the debtor.”

When the volunteer work is provided by a business, they are required to furnish proof of liability insurance with the Morgan Hill Unified School District as an additional named insured for the amount of Two Million Dollars (\$2,000,000), comprehensive public liability insurance with policy limits of not less than Two Million Dollars (\$2,000,000) for injury or death of any one person, Two Million Dollars (\$2,000,000) for injury or death of two or more persons, and Two Million Dollars (\$2,000,000) for any property damage. Certificates evidencing the existence and amounts of such insurance are required prior to the work being performed.

The District does not provide insurance coverage for this activity or the driving trips that may be required for the activity.

If volunteer drivers provide transportation, the Morgan Hill Unified School District requires that the volunteer drivers carry sufficient liability insurance and hold a valid drivers license. Copies of the

liability insurance and drivers license must be presented to the Morgan Hill Unified School District prior to the activity or event.

In the event of an emergency, you do hereby consent to whatever medical treatment and hospital care that are considered necessary in the best judgment of the attending physician of the hospital or facility furnishing medical services.

All medications except those which must be kept on the student's person for emergency use, must be kept and distributed by the staff. No medication can be distributed to a student without a doctor's note on file in the school office.

- I do have medical insurance
- I do not have medical insurance

Medical Insurance Carrier _____

Policy Number _____ Phone Number _____

Address _____

3. Department of Justice Requirements, including requiring fingerprint clearance

Whenever students are present, at a school site, any staff, contractor and volunteer in contact with students shall comply with Department of Justice requirements, these include having a staff member whose authorized to work with students supervise non-cleared persons at all times or have individual go to Human Resources and obtain fingerprint clearance from the county prior to permitting individual work unsupervised as school sites occupied by student s. Fingerprints cleared by another school district are not transferable.

4. Sexual Harassment Policy

The Morgan Hill Unified School District is committed to providing learning environments that are free of sexual harassment (including harassment based upon gender, sexual orientation, pregnancy, childbirth or related medical conditions). The District's policy is that any form of sexual harassment is not tolerated. All volunteers, staff or employees are required to adhere to Board Policy 4121 and Administrative Regulations 4121.

The signature below also acknowledges that the person completing this form has been provided District Sexual Harassment policies and regulations as well as have been provided Form 4121 should a volunteer determine it necessary to report to immediate supervisor, principal, or another District administrator.

This document incorporates the entire understanding between you and your child and the District regarding this event or activity and cannot be changed by verbal or other written statements.

Volunteer's Signature _____ Date: _____

Attachments: 4 pages: BP4121 and AR4121 and 1 page Complaint Form 4121

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