

Partner/Peer Evaluation Planning Sheet for _____

(name of teacher)

Directions: Please complete the items below and submit to your evaluator by September 15. Your evaluator will set up periodic meetings to review your progress on your partner/peer evaluation.

Partner:	
Department or Grade Level:	
Brief description for choosing this method: What do you hope to learn about your teaching or about student learning? How will this advance your proficiencies on the continuum?	
Brief explanation of how you intend to do to achieve your partnership: When will be a good time for you and your partner to meet for pre-observation and post-observation conferences? Will you need coverage for your class in order to observe your partner teach? If so, have you discussed this with your evaluator?	
Observation: What teaching practice do you plan to observe closely? Have you and your partner identified CSTPs or elements within the CSTPs to focus on during your observation? (See resource Appendix Form D)	
What is your timeline: When will you and your partner observe one another so you will each be in the other's class at least once by the December break?	
By February 1st: When will your second observation be completed? When will your observation forms be written?	
Reminder: By April 1st Submit your two observation forms	
How will you measure success: How will you determine if the partnership has been worthwhile to you as you continue to develop your craft of teaching?	