

## **Notification to Teachers of Pupils Whose Actions are Ground for Suspension or Expulsion**

**Notification:** Education Code 49079 requires that “A school shall inform the teacher of each pupil who has engaged in, or is reasonable suspected to have engaged in, any of the acts described in”-----That would be all items in the official Notice of Suspension, except (h).

Procedure (District Level): Each fall and spring Student Services will provide you with list of students and notification sheets that will cover all identified students who have been in our district the previous year. This meets the requirement for the majority of the students. The gap in the process is for those students who are new to our district. (See Procedure: Site Level).

Procedure (Site Level): The cum file and discipline history of each new student needs to be reviewed as soon as it arrives. If the discipline record indicates any suspensions or there are written indications of behavioral issues, the teacher(s) must be notified. Make sure that the case carrier for any new special education students review their files for nay indications of behavior issues. Any pertinent information must be reported to the administration for notification. Make sure that when you request records, ask for the discipline history.