



**Morgan Hill Unified School District  
Facilities Department**

15600 Concord Circle  
Morgan Hill, CA 95037  
408-201-6085 Fax: 408-776-0175

Dear Facility User:

The "Application and Agreement For use of School Property" form must be accompanied by a \$25.00 Filing Fee or it will be returned and not processed.

Also, please note that this request form requires that you, the representative of your organization/agency, as the responsible person for complying with the rules and regulations stated on the "Application for Use of School Facilities". The use of tobacco is prohibited for students, employees and visitors at all times (including evenings and weekends) and in all locations (including parking lots, district vehicles, athletic fields, and buildings). Please ensure that this policy is upheld. Abuse or misuse will result in the revocation of your permission to use Morgan Hill Unified School District property.

The following announcement must be read at all events.

**"IN THE INTEREST OF PUBLIC HEALTH, THE MORGAN HILL UNIFIED SCHOOL DISTRICT IS PROUD TO PROVIDE A HEALTHY, TOBACCO-FREE ENVIRONMENT AND DOES NOT PERMIT THE USE OF ANY TOBACCO PRODUCTS ON SCHOOL DISTRICT PROPERTY"**

**THANK YOU FOR YOUR COOPERATION**

**Morgan Hill Unified School District  
Board Policy 3513.3**

If your organization/agency publishes a newsletter, please print this information for your members.