

Morgan Hill Unified School District
CASH COUNT FORM



CURRENCY VALUE		QUANTITY		TOTAL
	X		=	
	X		=	
	X		=	
	X		=	
	X		=	
	X		=	
	X		=	
	X		=	
	X		=	
	X		=	
	X		=	
TOTAL				

VERIFIED BY TWO WITNESSES

1	Date:
2	Date:

DIRECTIONS

1. Enter the quantity of each type of currency on form.
2. The totals will automatically populate.
3. Count cash and reconcile with form.
4. Print form.
5. Two witnesses sign and date form.