



# EDUCATIONAL SERVICES

## Annual Perkins Advisory Committee Meeting

### Minutes

Monday April 18<sup>th</sup>, 2016  
 Morgan Hill Unified School District Office  
 15600 Concord Circle, Morgan Hill  
 3:30-5:00 p.m.

**Today's Purpose:**

- Provide background information in regards to the Perkins grant
- Seek input for the 2016-2017 Perkins Grant application

“Today’s Career and Technical Education is not your mother’s old manual labor vocational education track. CTE careers that used to require little education have now evolved into very technical professions that require mastery of higher level skills anc capacity for critical thinking and problem solving.”

**Sue Windels, Chairman, Colorado**

Agenda Item	Type of Item	Present er	Time	Result of Discussion Next Steps NOTES
Welcome and Overview of Agenda  <ul style="list-style-type: none"> <li>• Getting Connected</li> </ul>	Opening	I Glenn	10 min	<ul style="list-style-type: none"> <li>• Ivonne Glenn opened the meeting at 3:30 p.m. Members introduced themselves, their role (parent, business owner or staff member)</li> <li>• Members in attendance were William Row, Live Oak High School Teacher, Bev Stenezion, Human Resources Director at Mission Bell Manufacturing, Nancy Love, Parent Live Oak High School, Heather Nursement, Principal Martin Murphy Middle School, Vera Gomes, Principal Central Continuation School, Glen Webb, Director of Curriculum/Instruction, Dr. Ramon Zavala, Assistant Superintendent Educational Services, Gema Alvarez, Executive Secretary Educational Services, Ivonne Glenn, Director Federal and State Programs, Tanya Calabretta, Teacher Ann Sobrato High School, Casino Fajardo, Director of Construction for MHUSD.</li> </ul>
<b>Introduction to Perkins</b> <ul style="list-style-type: none"> <li>• <b>What is Perkins?</b></li> </ul>	Input	Glenn	30 min	<ul style="list-style-type: none"> <li>○ Ivonne Glenn shared a Google Slides presentation regarding the Perkins grant in the Morgan Hill Unified School District (MHUSD). Ms. Glenn explained that Perkins is a federal act</li> </ul>

<ul style="list-style-type: none"> <li>• <b>How much Perkins grant money does MHUSD receive annually?</b></li> <li>• <b>What are the requirements of the program?</b></li> <li>• <b>What are the active CTE Pathways in MHUSD</b></li> <li>• <b>How has the funding been allocated in the past?</b></li> </ul>				<p>established to improve career-technical education programs, integrate academic and career-technical instruction, serve special populations, and meet gender equity needs. This year the district received \$61,055. She went over the requirements and permissible use of funds, she reported that during the 15-16 school year, 85% of Perkins funds were used to align of CTE courses with new CTE AG requirement, alignment of pathways and professional development for teachers, 10% of the grant was spent in supplemental instructional materials and student educational excursions, 5% in indirect cost.</p> <ul style="list-style-type: none"> <li>○ Next, Ms. Glenn gave an overview of the transition process that will occur in the next two years with the ROP funding decreasing and the LEAs responsibilities to sustain CTE programs with local state funds. MHUSD was granted \$542,583.00 via the CTEIG Grant to expand CTE opportunities in K-12 and plan the transition to 100% LEA funding support in three years. MHUSD is considering the expansion of K-12 pathways for their students and considering the construction of an Adult and Career Technical Education Center.</li> </ul>
<p><b>Adult and Career Technical Ed Center</b></p>	<p>Informational</p>	<p>C Fajardo</p>	<p>20 min</p>	<p>Casino Fajardo talked about the concept of the Adult and Career Technical Ed Center (ACT) essentially the building is being planned as a Professional development center and a CTE specialized center. Mr. Fajardo presented some concept drawings to the committee, pending decision of future pathways for MHUSD.</p>
<p><b>Input for Perkins Grant 2016-2017</b></p>	<p>Discussion/Input</p>	<p>I Glenn</p>	<p>20 min</p>	<ul style="list-style-type: none"> <li>○ The committee provided the following recommendations in regards to CTE K-12 Pathways options at the district:</li> </ul>

				<p>CTE K-12 PATHWAYS Recommendations:</p> <ul style="list-style-type: none"> <li>○ The focus should be Career counseling v. academic consensus</li> <li>○ For lower grades K-5 there should be Computer business application.</li> <li>○ Tour local unions to find out what courses/ed opportunities they can host.</li> <li>○ Provide instruction on Outlook: email calendar, data entry, computer skills, excel word.</li> <li>○ There should be a career exploration component.</li> <li>○ There should be Articulation agreements.</li> <li>○ Have employer outreach.</li> <li>○ Need to identify current job trends.</li> <li>○ The pathways should have professional development.</li> <li>○ Survey employers for needs and ability to provide internships, work experience apprenticeships.</li> <li>○ Make time in this students' schedule to take more CTE classes.</li> <li>○ Shadow days with industry.</li> <li>○ Collect data to inform programs.</li> <li>○ There should be a sense of urgency for high grades in particular high schools.</li> </ul> <p>The committee provided the following recommendations in regards to the Perkins expenditures for next year.</p> <p>Perkins Recommendations for funding opportunities:</p> <ul style="list-style-type: none"> <li>○ Focus on Middle school and High school grades.</li> <li>○ Set the direction for overall vision.</li> <li>○ Develop some courses that can be part of several pathways to address enrollment and sustainability.</li> <li>○ Focus on ELA, math skills and technology.</li> <li>○ Create a 10 year master plan for a sustainable CTE program.</li> <li>○ There should be a Sense of urgency.</li> <li>○ Seek Industry partner and school articulation agreement.</li> </ul>
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<b>Closing and next steps</b>	Informational	IGlenn	10 min	<ul style="list-style-type: none"> <li>● Ms. Stenezion from Mission Bell Manufacturing commented that the funds should focus more on high school and middle schools because jobs are looking to hire high schoolers and development should focus more in that aspect so more funds should be allocated towards them since they will be entering the work force.</li> <li>● Heather Nursement commented the funds should not be dispersed so wide that they don't learn what they need to know.</li> <li>● Questions in regards to CTE IG grant funding and matching arose: <ul style="list-style-type: none"> <li>○ Casino asked how the three year funding would be broken down if it would be by year.</li> <li>○ Ms. Stenezion: asked if the district has enough funds to match the CTE Grant.</li> <li>○ Ivonne Glenn explained that the matching of the funds can be from any other grant of local allocation, including LCFF funds.</li> </ul> </li> </ul>