

Morgan Hill Unified School District

Position Description

**POSITION TITLE:** *School Psychologist*

**DESCRIPTION OF BASIC FUNCTIONS AND RESPONSIBILITIES:**

Under the general direction of the Director of Student Services, provides psychological services to pupils, parents and school staffs for the purpose of providing a positive learning atmosphere, promotes better pupil adjustment, and promotes the full utilization of District and community educational opportunities.

**DUTIES AND RESPONSIBILITIES:**

General:

Conducts assessments of all students referred for special education consideration and interprets results to parents, teachers, and/or administrators as needed.

Conducts assessments with referred students who may not qualify for special education services but are in need of assistance due to behavioral or perceptual problems. Evaluates educational strengths and weaknesses of student and recommends means of dealing with them in a particular school setting.

Makes recommendations in cases of exemption, non-promotion, acceleration, class assignment change and other cases upon request.

May assist referred pupils to develop appropriate interpersonal relations. Provides direct guidance and assistance to children with learning, behavioral and adjustment problems.

Additional Responsibilities:

Provides consultation and in-service to District personnel regarding legal obligations related to special education.

Assists in development of systematic procedures for screening, referral, team assessment, program planning, placement, and follow-up for regular and special education students.

Consults with administrators, parents, and teachers regarding youngsters referred for psychological services other than special education. This may include conferences, observations, assessments through formal or informal testing, including specific recommendations to remediate concerns.

Provides follow-up consultation for students referred who are placed in special education classes and for those that are not placed but are in need of some type of additional education, emotional, and/or social educational assistance.

Assists teachers in the development of effective individual educational plans for students.

Provides crisis counseling for students, parents, and teachers followed by referral to appropriate agencies as warranted.

Attends in-service meetings to keep abreast of new psychological practices including assessment tools, techniques, consultation, and the latest research in effectively working with students.

Provides and coordinates in-service and/or consultation for teachers, parents, aides and clerical staff of a variety of topics such as student development, student management, communication skills, environmental engineering, identification of youngsters with special needs, and teaching strategies.

Represents District at special education meetings.

Participates in Student Study Team meetings.

#### Working Conditions:

Dexterity of hands and fingers to operate standard office/school equipment including a typewriter or computer terminal, handles books, reports and other materials; printer, copier, bending, reaching to maintain files; hearing to answer telephones, speaking to exchange information, sitting and/or standing for extended periods of time.

Lifting up to 50 pounds on occasion.

Moderate stress level.

#### Environmental Conditions:

Primarily indoor office, classroom, school environment.

Temperature - normal climate.

#### Contacts:

Daily contact with students, teachers, school and District staff.

Occasional contact with parents, community members and outside agency personnel.

#### Occupational Certificates/Licenses:

Holds a valid California Pupil Personnel Services Credential issued by the California Commission on Teacher Credentialing.

#### Employment Standards:

Dexterity and physical condition to maintain a rigorous work schedule and meet standards of physical and mental health. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions of the position. Individuals must maintain a professional attitude and appearance.