



Morgan Hill Unified School District
15600 Concord Circle
Morgan Hill CA 95037
408-201-6075

DELAC Minutes
October 13, 2016, 2016
6-8:10 pm
District Office

Officers Present: Veronica Serafio- President Carmen Farias- Vice President Rosa Palomares- Secretary	Representatives Present: Chris Taylor- Nordstrom Maria Rojo- Walsh Carmen Ochoa- JAMM Lourdes Diaz Murphy Diana Curiel- El Toro Lilia Rodriguez- El Toro Delia Gomez- Live Oak Noemi Quintero- Barrett Samuel Barcenas Paulaniagua - Paradise Laura Arenas- Paradise Francisco Perez- SMG Araceli Martinez- SMG Socorro Ibarra- Sobrato
Guests: Sobrato- Jessica Gonzalez (Teacher) Paradise- Ms. Barcenas (parent)	
District Office Personnel: Ramon Zavala- Assistant Superintendent, Educational Services Gema Alvarez- Bilingual Executive Secretary, Educational Services	

I. Welcome and Attendance

- The Meeting was called to order at 6:05.

II. Adoption of the Agenda

- Carmen Farias motioned to approve the agenda Lourdes Diaz and Diana Curiel
Seconded the motion.

III. Adoption of Bylaws

- Members were given a few minutes to review bylaws. It was brought to the attention that at some of the schools elections for DELAC representatives were not held. Some schools only have around 3 ELAC Members so the principal asked a parent to attend the DELAC Meetings.



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- A motioned was made by President Serafio to add Representative voting to the bylaws. The motion was denied unanimously since Article III Section 2 already talks about the voting in of representatives.
- Francisco Perez questioned is the representative requirement for DELAC and ELAC should match. He believes that if DELAC representatives are required to be representatives for two (2) years then ELAC representatives should also be in office for two years. This matter would be looked into and further discussed at the next meeting.
- Francisco Perez motioned to approve the bylaws with the exception that term of office would be looked into and discussed at the next meeting. Rosa Palomares seconded the motion.

IV. Elections

- Carmen Farias informed the group that she was resigning from her position as Vice President. She presented a written resignation via email.
- Carmen Farias resignation left the Vice President seat vacant and up for election.
- Christ Taylor from Nordstrom was nominated as Vice President and received a unanimous vote making him the DELAC Vice President

V. Training of New Representatives

- Dr. Zavala presented a Power Point presentation for training the new representatives.

VI. UCP Procedures

- Dr. Zavala presented a PowerPoint presentation on the Uniform Complaint Procedures (UCP)
- Dr. Zavala Talked about other complaint procedures such as Williams Complaint which entails Teachers, Facilities and core materials.
- A representative asked where they can complain if there are too many students to a classroom or ask for smaller groups?
- Dr. Zavala responded that he will be speaking to principals asking them to use funds to hire more aides but that primarily we meet the guidelines/ ratio for teacher to student ratio.

VII. Other Comments

- A parent asked regarding reclassification numbers and what is the goal for reclassification numbers.
- Gema Alvarez answered that we have a meeting to discuss reclassification numbers and what it looks like for each school compared to the county and state.



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The information is public information and can also be found on Dataquest at the CDE website.

- A parent asked if there are special reclassification guidelines for students that are special Ed and have a speech impairment or difficulty speaking but are not really English Learners.
- Dr. Zavala and district staff would look into the question and get back to the representative at the next DELAC Meeting.

VIII. Announcements

- Dr. Zavala announced the October 20th CABE Conference in Monterey and that if any representative was interested they could give Gema Alvarez their name and contact information in order to register them to attend.

IX. Adjournment

The meeting was adjourned at 8:10 the motion was made by Diana Curiel and second by Socorro Ibarra.